

**VILLAGE OF BRADFORD  
160 W. MAIN STREET  
BRADFORD, IL 61421**

Phone: 309-897-2071

Fax: 309-897-1207

**FOIA POLICY**

TREASURER'S OFFICE – VILLAGE OF BRADFORD, ILLINOIS

THE PUBLIC HAS THE RIGHT TO INFORMATION PRODUCED BY THEIR GOVERNMENT, WITH CERTAIN PRIVACY LIMITATIONS (5ILCS 140). IT IS THE POLICY OF THE VILLAGE TREASURER'S OFFICE TO PROVIDE ASSISTANCE IN OBTAINING THAT INFORMATION.

**HOW TO OBTAIN INFORMATION:**

- 1) Request it in person, by telephone, in writing, by fax or by e-mail

OR

- 2) Request it under Freedom of Information Act, which will implement the procedure under the Act.
- 3) The Treasurer's policy is to immediately provide, upon request, all information which is filed in this office. We may occasionally require a few days to assemble large requests. (The Act provides for a 5-day window, but it is the policy of this Office to take only the time necessary to do the work. In all cases, we attempt to promptly comply with your request.
- 4) The Village has a Freedom of Information Directory available for inspection. All Village Records and Committees are listed for your convenience.
- 5) Original documents may be viewed. Copies are available: the first 50 are free and any additional pages can cost no more than 15 cents per page.
- 6) We are happy to assist you, should you have any questions regarding your rights under the FOI Act.

**JULIE GAGE**

**VILLAGE TREASURER**

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