**VILLAGE OF BRADFORD**

**Board Meeting Minutes**

**Wednesday, March 19, 2025 – 6:00 p.m.**

**Bradford Village Hall**

President John Cler called the meeting to order, and the Pledge of Allegiance was recited by all those present: Trustees Pat Berlin, Kodi Cade, Tony Carlton, Angie Courtway and Angela Stange. Trustee Jimmy Harris was absent. Others present were Attorney Zac Lessard via telephone, Maintenance Supervisor Jim Chadwick, Treasurer Tabitha Brown, Clerk Diana Cobb and guests Tom Ryan, Tyler Bock, and Justin Reese.

**Recognition of Guests:**

**Tom Ryan**, representing the Bradford Park District, stated in researching the ownership of the tennis court the findings is that they belong to the Village. Ryan presented a copy of the warranty deed. Ryan also stated that if the Village would like to deed it to the Park District a survey would need to be done.

**Tyler Bock** from Bock’s Lawn Care presented a bid along with a copy of Insurance to mow the Cemetery for the 2025 mowing season for $650.00 per mow. This will include mowing once a week and trimming. Approval of the bid is under New Business.

**Justin Reese**, with Giffin Engineering is assisting the Village with acquiring a generator for the water plant, which is a requirement of the EPA. Reese stated that a permit will be needed and submitted to the EPA.

Reese also stated that the OSLAD Grant project could take 6 months to break ground. Pam Paden from North Central Illinois Council of Governments will be in touch with any updates.

**Village Maintenance Report** – **Maintenance Supervisor Jim Chadwick**

18th. If a resident would like to participate in the heavy trash pick up the items will need to be at the curb no later than Sunday, April 13th and a $40.00 fee will need to be paid to the Village of Bradford in a separate payment from the monthly water bill.

**Consent Agenda**

* Pending approval Board meeting minutes of February 19, 2025
* Pending approval Committee meeting minutes of February 19, 2025
* Pending approval Treasurer’s Report
* Pending approval Invoices paid/pending

***Trustee Angie Courtway*** made the motion to approve the consent agenda; seconded by ***Trustee Kodi Cade***.

**ROLL CALL VOTE** – Pat Berlin, Stange, Angie Courtway, Tony Carlton and Kodi Cade all voting aye’ no nays. Trustee Jimmy Harris was absent. Motion approved by Roll Call Vote.

**Old Business**

* Pending approval of Ordinance # 24/25-18 an Ordinance regulating development in flood plain areas

***Trustee Pat Berlin*** made the motion to approve the Ordinance, seconded by ***Trustee Tony Carlton***.

**ROLL CALL VOTE** – Pat Berlin, Kodi Cade, Tony Carlton, Angie Courtway and Angela Stange all voting aye; no nays. Trustee Jimmy Harris was absent. Motion passed by roll call vote.

**New Business**

* Pending approval of Illinois Fence and Outdoor to install the fence around the North Lift Station located near the old PD on North Peoria St at a cost of $6,300.00.

***Trustee Tony Carlton*** made the motion to approve; seconded by ***Trustee Kodi Cade***.

**ROLL CALL VOTE** – Kodi Cade, Angela Stange, Pat Berlin, Tony Carlton, and Angie Courtway all voting aye; no nays. Trustee Jimmy Harris was absent. Motion carried by Roll Call Vote.

* Pending approval of mowing bid for the 2025 mowing season of the Cemetery

***Trustee Tony Carlton*** made the motion to approve Bock’s Lawn Care bid of $650.00 per mow; seconded by ***Trustee Pat Berlin***. Motion carried by voice vote.

* Pending approval of amending the personnel policy for full-time employees to add the paid holidays observed of Martin Luther King Day President’s Day, Juneteenth National Independence Day, Columbus Day, and Veteran’s Day

***Trustee Angela Stange*** made the motion to approve the paid holidays for full-time employees omitting Juneteenth National Independent’s Day; seconded by ***Trustee Tony Carlton***. ***Trustees Pat Berlin*** and ***Trustee Kodi Cade*** opposed the motion. Motion carried by majority vote.

***Trustee Pat Berlin*** made the motion to go into executive session with just the President and Board Members omitting the employees; seconded by ***Trustee Kodi Cade***. Motion carried by voice vote.

With no further business to discuss ***Trustee Angie Courtway*** made the motion to adjourn; seconded by ***Trustee Pat Berlin***. Motion carried by voice vote.

Respectfully submitted,

Diana Cobb

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Village of Bradford Clerk